

**Circle C Amenities Committee
Meeting Minutes
April 14, 2009**

1. Determination of quorum

Tony called the meeting to order. In attendance were: Tony Gendron, Kathryn Mercer, Jason Bram, Russ Hodes, Lora Estrada, Martin Estrada and Kristy Estrello. There was a quorum. Richard Wood, of Austin Custom Shades, was present to give information about his sun shade bid for Wildflower and Vintage Place Parks.

2. Adopt minutes of last meeting.

3. Presentation by Richard Wood. Design, placement, quality, specifications, quality control and installation concepts were presented. By using proper placement, dimensions and eave height, the shade structure will be cost-effective and provide maximum shade. The Vintage Place Park shade structure proposed cost is \$9,992.56. It is proposed to be a 20'x40' (4) post hip structure. Fabric/paint colors can be determined at a later date. The Wildflower Park shade structure proposed cost is \$10,732.99. Because of the general lay-out of the playscapes and the surrounding trees, a (4) post hyper sail structure with the following dimensions is recommended: 20'x27'4"x20'3"x29'3"x30'6", with post heights being 10', 10', 13', 16'. Mr. Wood uses his own crew for installation and has many years of experience planning and installing shade structures. The estimated time for the shade structure process is approximately 4 weeks for fabrication/shipping to Austin and 3-4 days for installation.

4. Discussion of prioritized list of amenities to implement per master plan.

1. Shades at WF and VP
2. Possibility of trees/landscaping at both parks following shade structure completion.
3. Two trails to be discussed at CCHOA board meeting Wed., April 15, 2009.

5. Vote for vendor selection for shade structure. All members present, TG, KM, LE, voted to select Richard Wood, of Austin Custom Shades, as the vendor for both VP and WF Park shade structures. Tony will contact Richard with information.

6. Next meeting date and time.

First Tuesday of the month. Next meeting will be May 5, 2009 @ 7 pm upstairs at the CDC.

FUTURE DISCUSSION ITEMS:

- Updated proposal by Austin Sun to be completed upon new measurements of swing location relative to proposed shade structure site.
- Proposal then to be sent to CCHOA board for approval.

Landscaping, including trees, to be discussed for both parks at next meeting.

TG motion to adjourn. Adjourned.

Minutes prepared by: Kathryn Mercer