

CCHOA Board Meeting Agenda
25 January 2023, 6:30pm
Circle C Community Center via zoom

- I. Roll Call
- II. Acceptance of Agenda
- III. Acceptance of November 30, 2022 board meeting minutes *Trinh Bartlett*
- IV. Homeowner Forum (*3 min each*)
(Homeowners may sign up to speak for the Homeowners Forum by calling the HOA manager at 512-288-8663 or sending an email to info@circlecranch.info at least a week before the meeting, in writing. Members will be given 3 minutes to address the board. The Board will send a reply through the HOA Office after the meeting.
- V. Management Reports
 - a. General Report, *Karen Hibpshman*
 - 1. Nov/Dec YTD Financials
 - b. Landscape Report, *Susan Hoover*
 - c. Aquatics Report, *Brody McKinley*
 - d. Maintenance Report, *Robert Bardeleben*
- VI. Discussion Items
 - a. Annual Meeting Update/Candidates
 - b. Annual Financial Report to the Members
- VII. Action Items
 - a. Escarpment Loop Project
 - b. CCN Boring
- VIII. Adjourn Public Meeting
- IX. Executive Session
 - a. Violation Enforcement

Attachments

- 1. November 2022 Board Meeting Minutes
- 2. General Report (including YTD Financials)
- 3. Landscape Report
- 4. Aquatics Report
- 5. Maintenance Report

**Circle C Homeowners Association
Board Meeting Minutes
November 30, 2022**

1. The CCHOA Board of Directors convened on November 30, 2022, at the Community Center and via video conferencing (Zoom). David Lachance called the meeting to order at 6:34p.m. In attendance were board members David Lachance, Jason Bram, Kimberly De La Garza, Russ Hodes and Mark Blanton were in person. Stephen Bega joined at 6:40pm. Trinh Bartlett joined via Zoom at 6:39pm. CCHOA Manager Karen Hibpsman (HOA Manager), Robert Bardeleben (Facilities Coordinator) and Brody McKinley (Aquatics Director) were present.
2. David presented the November 30, 2022 agenda. Russ asked that the 2023 Draft Budget move under the Community Center Rental Rate. Jason motioned to accept the agenda with the move of the 2023 Draft Budget under the Community Center Rental Rates. Russ seconded the motion. All were in favor and the motion passed.
3. Stephen presented the October 26, 2022 Board of Directors Meeting Minutes. David motioned to approve the minutes as written. Jason seconded the motion. All were in favor and the motion passed.
4. Stephen introduced the Homeowner Forum. No owners present for the Homeowner Forum.
5. Karen provided the management report and the YTD Financials.
6. Susan presented the landscaping report.
7. Brody presented the aquatics report.
8. Robert presented the maintenance report.
9. The first discussion item was Escarpment Loop Project. We have received the final bid. Karen will set up a workshop with the contractors and the board for December Karen has reached out to Cleanscapes for an update on their bid.
10. The second discussion item is the CCN Project Update. We are working with the boring company to get this project started.
11. The third item for discussion was the pool committee report. The Board will review the report.
12. The fourth item for discussion was the Annual Meeting/Ballot Items/Nominations. We currently have two residents that have sent in their candidate questionnaires. Karen has already renewed the VoteHOANow voting website and we will start pulling all the information in December so that the site will go live on February 1, 2023.

13. The first action item was the CCL Office Lease at 5919 La Crosse Ave. Jason motioned approve the lease. David seconded the motion. All were in favor and the motion passed.
14. The seconded action item is the CCHOA Grill Contract/Lease. Kimberly motion to accept the lease as written. Russ seconded the motion. The vote was 3-4 and the motion failed.

Jason motioned to amend the lease to 24 months only. Stephen seconded the motion. All were in favor and the motion passed.
15. The third action item was the Architectural Review Fees. Jason motioned to approved the Architectural Review Fees with the proposed increase. Kimberly seconded the motion. All were in favor and the motion passed.
16. The fourth action item was the Community Center Rental Rates. Karen proposed raising the rental fee to \$50 per hour starting January 1, 2023. Kimberly motioned to raise the rental rate to \$50 per hour. David seconded the motion. All were in favor and the motion passed.
17. The fifth action item was the 2023 Draft Budget. Kimberly motioned to approved budget #3. Stephen, Mark, David, Jason, Kim and Trinh voted yes. Russ voted no. The motion passed 6-1.
18. Jason motioned to adjourn the Public Meeting at 9:03 pm. Russ seconded the motion. All were in favor and the motion passed.
19. The Board went into executive sessions at 9:05 pm m to discuss HR. No votes or actions were taken. The Board adjourned the executive session at 9:50 pm.

**Circle C Homeowners Association
 Manager's Report
 November 29, 2022 – January 21, 2023**

**Violation Report
 November 29, 2022 – January 21, 2023**

	Nov 29, 2022 – Jan 20, 2023		Dec 6, 2021 – Jan 21, 2022	
248 Violations			77 Violations	
Rubbish/Debris	40	16.13%	34	44.16%
Front Yard Maintenance	80	32.26%	16	20.78%
Architectural	46	18.55%	6	7.79%
Vehicle Storage	13	5.24%	5	6.49%
Repair of Exterior Damages	14	5.65%	8	10.39%
Exterior Lighting	9	3.63%	3	3.90%
Driveway	1	.40%	0	0.00%
Fencing	15	6.05%	0	1.12%
Use Limitations	9	3.63%	0	0.73%
Recreational Equipment	0	0.0%	0	0.00%
Offensive Activities	8	3.23%	1	1.09%
Common Properties	0	0%	0	0.00%
Maintenance	12	4.84%	4	5.19%

248 Violations By Stage			77 Violations By Stage		
Stage 1/Cooperative Letters	201	76.96%	67	87.01%	
Stage 2 Letters	38	15.16%	7	9.09%	
Stage 3 Letters	9	7.86%	3	3.89%	

248 Violation Updates/Creates			77 Violation Updates/Creates		
Closed	69	38.76%	38	49.35%	
New	84	47.19%	23	29.87%	
Escalated	22	12.36%	14	18.18%	
Re-Opened	3	1.69%	2	2.60%	
Attorney			2	1.65%	

Administration

15 New Homeowner Packets mailed November 21st – January 13th.

Financial

AP checks were signed December 20th and January 20th with Terri Giles

Upcoming Special Events

Jan 30th – Large Brush pick- up – North of Slaughter Lane

Feb 1st – 1st Semi-annual statements are mailed

Feb 1st – Voting website goes live

Feb 6th – Large Brush pick-up – South of Slaughter Lane

Feb 13th – Bulk Item Collection – North of Slaughter Lane

Feb 15th – Candidate Forum

Feb 20th – Bulk Item Collection – South of Slaughter Lane

Feb 22nd – Board Meeting

Mar 10th - Food Truck Night

March 22nd - Annual Meeting

Project/Updates

- Vehicle accident on Barstow that damaged 3 fences, two columns and landscaping. Insurance claim was filed and paid in full
- There are still issues from the Verizon project that are still being repaired. Irrigation wiring is still an issue and not 100%
- The City will start the remaining part of the corridor project. Had meeting with corridor folks and the shared Use Path project from Barstow to MoPac is scheduled to start mid-December. From the new plans, it appears that they will be pinching down the sidewalk around trees and also utility boxes. In locations where we need a sleeve under the sidewalk, we will provide the sleeves to ensure we are able to access the irrigation. The intersection at Escarpment/Slaughter, they are bidding out the project Oct 2023? Construction could start February 2024. They will be installing a pond in the southeast corner of Slaughter/Escarpment for this project and the entrance will be off of Slaughter Lane.
- Received an email the USPS is no longer taking responsibility for any of the Cluster Box Units (CBU). This includes repair and replacement. For repairs, we will have to coordinate with the USPS for them to open the boxes, empty them of mail and once repairs are done, the USPS will resecure the mailboxes. The same will be for the replacement of any CBU's.

- Billing for Rowell HOA was paid in Nov 2022 in full.
- The phones at the Swim Center have been changed. The new number is 512-363-5578.
- The Circle C Ranch HOA Facebook page is live and has been very easy to update.
- Annual Meeting – Ballot, online voting ballot and voting pamphlet is done. Voting website will go live February 1st
- We have 5,209 residents who will receive the voting email (out of 5622)
- **Capital Projects**

2022 Capital Budget Projects include:

SC – Picnic Tables/Benches	Completed
GR – Shade Structure	Completed
CC – Pool Splash Pad UV System	Completed
CC – Pool Replaster	Completed
CC – Pool Slide Repairs/Polishing	Completed
CC – Splash Pad Refinishing Features	Features have been removed and are at the Refinisher
Avana – Parking Lot Seal/Stripe	Completion
GR – Parking Lot Seal/Stripe	Completed
SC – Lounge Chairs	Completed
SC – Wade Pool Bucket Repaint	Completed
Node Clock Replacement	Completed
Rock Work	Started
Escarpment Loop Project	Bids have been received and also held a couple of workshops
Circle C North Improvements	All permits received. Due to the rising costs, contractor is providing an updated bid. Have also sent the plans out to additional boring companies
Park Place Mailboxes	Completed
Construction Repairs	Repairs due to construction have been done at Bernia, Trissino, Slaughter, La Crosse, Escarpment and Archeleta.

SC Roof	Completed
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Current or Future Projects

- Irrigation Infrastructure
- Signage
- Monuments
- Landscape Prep
- Expansion of CCCC pool
- Phase II
- Last shade structure has been installed

2022 CCHOA INCOME BUDGET

Category	Subcategory	2022 Budget	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-23	Totals	%
Homeowner Income	Homeowner Dues	\$4,070,000	\$38,642.70	\$932,973.43	\$774,090.60	\$109,215.03	\$216,101.53	\$62,122.20	\$1,206,345.22	\$524,253.93	\$77,487.62	\$132,496.57	\$41,174.32	\$26,339.10	\$4,141,242.25	102%
Homeowner Income	Resale Certificates	\$78,750	\$2,925.00	\$4,725.00	\$4,950.00	\$4,725.00	\$5,625.00	\$5,175.00	\$3,600.00	\$5,175.00	\$3,825.00	\$2,925.00	\$3,825.00	\$2,025.00	\$49,500.00	63%
Homeowner Income	Transfer Fees IOcome	\$67,200	\$3,325.00	\$2,275.00	\$5,075.00	\$4,220.00	\$4,900.00	\$4,725.00	\$3,325.00	\$3,675.00	\$3,150.00	\$3,325.00	\$2,625.00	\$2,450.00	\$43,070.00	64%
Homeowner Income	Late Fees Collected	\$25,000	\$1,671.17	\$1,374.29	\$1,511.26	\$663.43	\$7,413.52	\$1,780.57	\$1,944.13	\$1,084.36	\$432.14	\$4,185.80	\$2,041.00	\$588.61	\$24,690.28	99%
Homeowner Income	Lien Admin Fees Income	\$420	\$14.00	\$0.00	\$14.00	\$42.00	\$196.00	\$42.00	\$42.00	\$0.00	\$0.00	\$0.00	\$14.00	\$0.00	\$364.00	87%
Homeowner Income	Filing Fee Income	\$1,680	\$56.00	\$0.00	\$84.82	\$168.00	\$825.18	\$168.00	\$168.00	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$1,526.00	91%
Homeowner Income	NSF Charges	\$100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Homeowner Income Total		\$4,243,150	\$46,633.87	\$941,347.72	\$785,725.68	\$119,033.46	\$235,061.23	\$74,012.77	\$1,215,424.35	\$534,188.29	\$84,894.76	\$142,932.37	\$49,735.32	\$31,402.71	\$4,260,392.53	100%
Architectural Review Incom	Architectural Review IOcome	\$10,000	\$1,630.00	\$1,340.00	\$1,465.00	\$1,480.00	\$1,040.00	\$900.00	\$845.00	\$1,825.00	\$1,725.00	\$1,860.00	\$1,065.00	\$705.00	\$15,880.00	159%
Architectural Review IOcome Total		\$10,000	\$1,630.00	\$1,340.00	\$1,465.00	\$1,480.00	\$1,040.00	\$900.00	\$845.00	\$1,825.00	\$1,725.00	\$1,860.00	\$1,065.00	\$705.00	\$15,880.00	159%
Rental Income	Office Rent	\$9,000	\$661.50	\$1,834.11	\$0.00	\$661.50	\$1,834.11	\$0.00	\$0.00	\$2,495.61	\$0.00	\$0.00	\$1,834.11	\$0.00	\$9,320.94	104%
Rental Income	Grill Rent	\$6,600	\$1,075.80	\$0.00	\$600.25	-\$49.75	\$1,651.50	\$550.50	\$550.50	\$550.50	\$550.50	\$550.50	\$0.00	\$0.00	\$6,030.30	91%
Rental Income Total		\$15,600	\$1,737.30	\$1,834.11	\$600.25	\$611.75	\$3,485.61	\$550.50	\$550.50	\$3,046.11	\$550.50	\$550.50	\$1,834.11	\$0.00	\$15,351.24	98%
Aquatics Income	Pool Programs	\$60,000	\$1,399.00	\$2,492.00	\$6,893.00	\$10,147.00	\$15,309.75	\$16,442.50	\$11,319.30	\$6,870.50	\$4,411.00	\$1,019.00	\$0.00	\$180.00	\$76,483.05	127%
Aquatics Income	Pool Programs - Swim Team	\$145,500	\$14,787.50	\$14,055.00	\$14,840.00	\$18,286.00	\$15,756.50	\$11,470.00	\$10,077.50	\$20,265.00	\$16,715.00	\$17,727.50	\$21,424.50	\$18,576.00	\$193,980.50	133%
Aquatics Income	Facility Income	\$35,000	\$3,101.38	\$95.00	\$6,366.80	\$6,739.31	\$5,219.99	\$6,599.04	\$5,879.70	\$1,818.02	\$803.49	\$340.17	\$12,447.80	\$879.95	\$50,290.65	144%
Aquatics Income Total		\$240,500	\$19,287.88	\$16,642.00	\$28,099.80	\$35,172.31	\$36,286.24	\$34,511.54	\$27,276.50	\$28,953.52	\$21,929.49	\$19,086.67	\$33,872.30	\$19,635.95	\$320,754.20	133%
CCCC Income	CCCC Facility Rentals	\$50,000	\$5,546.25	\$3,723.00	\$6,040.00	\$4,250.00	\$8,548.00	\$7,355.00	\$4,142.00	\$10,767.50	\$5,043.75	\$9,864.75	\$2,904.75	\$3,167.50	\$71,352.50	143%
CCCC Income Total		\$50,000	\$5,546.25	\$3,723.00	\$6,040.00	\$4,250.00	\$8,548.00	\$7,355.00	\$4,142.00	\$10,767.50	\$5,043.75	\$9,864.75	\$2,904.75	\$3,167.50	\$71,352.50	143%
Landscape Reimbursements	Stratus Reimb	\$97,000	\$0.00	\$0.00	\$0.00	\$48,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,500.00	\$0.00	\$0.00	\$0.00	\$97,000.00	100%
Landscape Reimbursements	COA Reimb	\$17,600	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,600.00	100%
Landscape Reimbursements Total		\$114,600	\$0.00	\$0.00	\$0.00	\$48,500.00	\$0.00	\$0.00	\$0.00	\$17,600.00	\$48,500.00	\$0.00	\$0.00	\$0.00	\$114,600.00	100%
Miscellaneous	Interest Income	\$15,000	\$272.11	\$221.30	\$326.99	\$341.39	\$455.26	\$592.48	\$761.95	\$1,493.87	\$2,027.26	\$3,001.23	\$3,938.97	\$4,579.88	\$18,012.69	120%
Miscellaneous	Sales Tax Discount	\$0	\$1.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.13	
Miscellaneous Total		\$15,000	\$273.24	\$221.30	\$326.99	\$341.39	\$455.26	\$592.48	\$761.95	\$1,493.87	\$2,027.26	\$3,001.23	\$3,938.97	\$4,579.88	\$18,013.82	120%
Cove @ CC Reimbursement	Cove @ Circle C HOA	\$5,000	\$0.00	\$0.00	\$0.00	\$0.00	\$6,808.47	\$0.00	\$0.00	\$7,039.61	\$0.00	\$0.00	\$0.00	\$0.00	\$13,848.08	277%
Rowell Reimbursement	The Rowell HOA	\$95,000	\$0.00	\$0.00	\$0.00	\$53,215.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,506.61	\$0.00	\$107,722.39	113%
Rimbursement Total		\$100,000	\$0.00	\$0.00	\$0.00	\$53,215.78	\$6,808.47	\$0.00	\$0.00	\$7,039.61	\$0.00	\$0.00	\$54,506.61	\$0.00	\$121,570.47	122%
Grand Total		\$4,788,850.00	\$75,108.54	\$965,108.13	\$822,257.72	\$262,604.69	\$291,684.81	\$117,922.29	\$1,249,000.30	\$604,913.90	\$164,670.76	\$177,295.52	\$147,857.06	\$59,491.04	\$4,937,914.76	103%

2022 CCHOA EXPENSE BUDGET

Category	Subcategory	2022 Budget	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-23	Totals	%
Commons Area Services	Landscape Maint Contract	\$1,350,112	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$114,443.86	\$1,373,326.32	102%
Commons Area Services	Contract Landscape SC	\$35,097	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$35,097.72	100%
Commons Area Services	Contract Landscape CCCC	\$35,097	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$2,924.81	\$35,097.72	100%
Commons Area Services	Contract Landscape AV	\$24,888	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$24,888.72	100%
Common Area Services	Contract Landscape GR	\$24,888	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$2,074.06	\$24,888.72	100%
Common Area Services	Common Area Holiday Lighti	\$48,288	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,287.08	\$0.00	\$48,287.08	100%
Commons Area Services	Landscape Repairs	\$115,000	\$12,978.63	\$37,332.40	\$14,967.29	\$8,640.00	\$9,200.94	\$24,674.55	\$11,295.04	\$9,464.33	\$12,012.85	\$8,805.36	\$4,305.73	\$2,728.61	\$156,405.73	136%
Commons Area Services	Landscape Water Utilities	\$255,000	\$11,951.10	\$7,385.12	\$7,063.59	\$5,827.37	\$6,556.34	\$20,529.78	\$33,058.55	\$65,258.78	\$36,296.80	\$33,142.73	\$22,478.20	\$13,662.91	\$263,211.27	103%
Commons Area Services	COA Water Utility Complianc	\$8,000	\$2,275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,640.00	\$0.00	\$1,190.00	\$0.00	\$2,958.00	\$0.00	\$8,063.00	101%
Common Area Services	Landscape Electric Utilities	\$36,000	\$2,965.89	\$2,670.12	\$2,913.14	\$2,511.27	\$2,581.98	\$2,643.83	\$2,599.14	\$2,555.72	\$2,791.23	\$2,592.33	\$2,578.13	\$2,894.32	\$32,297.10	90%
Common Area Services	Tree Care	\$75,000	\$1,025.14	\$7,088.50	\$3,300.00	\$10,258.50	\$2,684.60	\$7,500.00	\$8,212.50	\$5,632.46	\$10,500.00	\$12,030.00	\$7,200.00	\$13,574.22	\$89,005.92	119%
Commons Area Services	Fence Repairs & Maint	\$7,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$798.56	\$0.00	\$2,500.00	\$0.00	\$0.00	\$800.00	\$0.00	\$4,098.56	59%
Commons Area Services	Electrical Repairs & Maint	\$12,000	\$0.00	\$998.54	\$0.00	\$0.00	\$221.05	\$0.00	\$0.00	\$0.00	\$648.06	\$186.58	\$7,471.36	\$1,692.70	\$11,218.29	93%
Common Area Services	Neighborhood Maint & Repa	\$20,000	\$0.00	\$69.83	\$10.81	\$293.27	\$0.00	\$300.00	\$0.00	\$5,216.37	\$1,169.10	\$3,608.25	\$3,969.27	\$3,167.10	\$17,804.00	89%

Common Area Services	Non Contract Landscape - S	\$20,000	\$0.00	\$0.00	\$0.00	\$0.00	\$1,268.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,255.15	\$7,475.00	\$0.00	\$19,998.15	100%
Commons Area Services Total		\$2,066,370	\$155,637.36	\$179,986.11	\$152,696.43	\$151,972.01	\$146,954.51	\$180,888.32	\$181,246.83	\$215,069.26	\$189,049.64	\$196,062.00	\$231,964.37	\$162,161.46	\$2,143,688.30	104%
Aquatics Facilities	Administrative	\$65,000	\$712.73	\$543.34	\$3,812.45	\$3,101.75	\$3,646.46	\$3,370.75	\$1,864.14	\$2,840.39	\$1,918.82	\$1,640.08	\$4,796.32	\$2,826.96	\$31,074.19	48%
Aquatics Facilities	Supplies - Pool	\$27,500	\$1,541.52	\$102.80	\$3,336.84	\$917.94	\$5,005.01	\$5,423.81	\$133.05	\$152.59	\$60.81	\$0.00	\$533.00	\$827.92	\$18,035.29	66%
Aquatics Facilities	Supplies - Chemicals	\$74,000	\$1,743.30	\$2,971.70	\$4,238.08	\$6,551.33	\$5,646.72	\$8,337.11	\$8,414.12	\$8,537.31	\$5,482.48	\$6,411.10	\$4,189.29	\$3,832.86	\$66,355.40	90%
Aquatics Facilities	Supplies & Fees - Swim Team	\$22,000	\$283.72	\$1,353.70	\$1,879.33	\$2,176.96	\$897.53	\$956.88	\$1,122.45	-\$543.12	\$2,413.49	\$3,071.97	\$2,095.73	-\$1,080.91	\$14,627.73	66%
Aquatics Facilities	Maintenance - Pool	\$94,600	\$1,411.98	\$6,359.59	\$3,778.07	\$1,472.62	\$5,370.17	\$5,957.20	\$2,803.19	\$1,885.58	\$11,560.55	\$4,527.09	\$5,611.74	\$21,327.60	\$72,065.38	76%
Aquatics Facilities	Maintenance - Building	\$67,900	\$609.96	\$3,027.87	\$3,658.41	\$3,143.19	\$1,743.15	\$4,490.65	\$10,905.22	\$2,957.29	\$4,582.18	\$2,282.78	\$2,384.19	\$9,271.79	\$49,056.68	72%
Aquatics Facilities	Payroll - Staff	\$751,650	\$19,669.99	\$27,096.25	\$57,409.26	\$45,437.56	\$54,457.78	\$112,861.66	\$134,474.52	\$133,346.88	\$83,430.39	\$43,811.58	\$31,818.28	\$37,052.92	\$780,867.07	104%
Aquatics Facilities	Payroll - Programming Staff	\$37,000	\$290.24	\$349.24	\$1,969.08	\$1,964.67	\$3,018.90	\$5,257.47	\$5,794.85	\$4,144.72	\$4,178.98	\$1,751.77	\$113.69	\$37.82	\$28,871.43	78%
Aquatics Facilities	Payroll - Swim Team	\$138,550	\$6,605.31	\$7,461.01	\$11,181.42	\$7,864.63	\$8,251.59	\$6,463.60	\$8,324.51	\$5,416.84	\$10,516.34	\$8,296.44	\$7,898.22	\$10,890.52	\$99,170.43	72%
Aquatics Facilities	SC-Utilities - Water	\$30,000	\$2,035.04	\$1,844.92	\$1,636.46	\$2,261.26	\$2,077.13	\$2,069.82	\$2,217.51	\$2,355.40	\$2,070.25	\$2,106.58	\$2,054.91	\$1,800.80	\$24,530.08	82%
Aquatics Facilities	Avana _Utilities-Water	\$6,000	\$166.60	\$166.60	\$166.60	\$166.60	\$100.85	\$531.31	\$1,449.40	\$1,476.67	\$1,713.01	\$1,713.01	\$1,422.13	\$404.05	\$9,476.83	158%
Aquatics Facilities	GR- Utilities - Water	\$4,000	\$205.41	\$188.14	\$181.57	\$224.92	\$261.56	\$228.20	\$643.92	\$891.30	\$1,744.32	\$1,264.08	\$511.48	\$132.67	\$6,477.57	162%
Aquatics Facilities	SC-Utilities - Electric	\$28,000	\$1,344.67	\$2,603.90	\$2,118.00	\$1,958.34	\$974.43	\$1,972.45	\$2,314.32	\$2,247.95	\$2,112.33	\$2,040.33	\$2,292.86	\$2,288.82	\$24,268.40	87%
Aquatics Facilities	Avana - Utilities- Electric	\$12,000	\$922.72	\$1,023.15	\$925.60	\$881.00	\$935.57	\$1,004.57	\$1,079.16	\$1,056.79	\$1,016.66	\$997.85	\$917.99	\$937.10	\$11,698.16	97%
Aquatics Facilities	GR -Utilities-Electric	\$6,000	\$441.79	\$443.06	\$564.82	\$400.17	\$409.22	\$430.96	\$457.55	\$471.55	\$452.33	\$457.55	\$480.13	\$419.86	\$5,428.99	90%
Aquatics Facilities	Utilities - Natural Gas	\$32,000	\$3,845.36	\$5,531.33	\$7,233.03	\$4,582.08	\$2,608.89	\$562.90	\$406.00	\$372.61	\$392.21	\$464.10	\$1,674.48	\$3,705.04	\$31,378.03	98%
Aquatics Facilities	SC-Utilities - Telephone/Inte	\$15,000	\$540.51	\$2,697.10	\$783.66	\$995.57	\$545.53	\$545.53	\$575.53	\$1,757.60	\$684.98	\$2,606.84	\$95.49	\$575.53	\$12,403.87	83%
Aquatics Facilities	Avana - Telephone/Internet	\$5,000	\$182.16	\$210.62	\$171.72	\$171.48	\$171.23	\$171.97	\$186.79	\$2,717.32	\$463.72	\$102.48	\$162.31	\$260.90	\$4,972.70	99%
Aquatics Facilities	GR- Telephone/Internet	\$5,000	\$219.67	\$136.57	\$108.19	\$256.92	\$164.29	\$184.38	\$183.44	\$2,679.57	\$276.20	\$167.85	\$197.98	\$178.74	\$4,753.80	95%
Aquatic Facilities Total		\$1,421,200	\$42,772.68	\$64,110.89	\$105,152.59	\$84,528.99	\$96,286.01	\$160,821.22	\$183,349.67	\$174,765.24	\$135,070.05	\$83,713.48	\$69,250.22	\$95,690.99	\$1,295,512.03	91%
Circle C Community Center	Utilities - Water	\$27,000	\$351.30	\$375.93	\$561.35	\$1,065.55	\$707.82	\$630.68	\$997.17	\$1,025.39	\$740.55	\$638.82	\$485.84	\$332.87	\$7,913.27	29%
Circle C Community Center	Utilities - Electric	\$24,000	\$751.13	\$1,530.49	\$1,739.12	\$1,081.71	\$1,310.14	\$1,789.08	\$2,306.10	\$2,599.41	\$2,440.51	\$2,064.25	\$1,528.52	\$1,418.58	\$20,559.04	86%
Circle C Community Center	Utilities - Telephone/Internet	\$9,000	\$664.07	\$664.07	\$676.72	\$676.63	\$676.63	\$676.63	\$676.63	\$676.63	\$676.63	\$676.63	\$676.63	\$676.63	\$8,094.53	90%
Circle C Community Ctr	Events Payroll	\$6,000	\$114.53	\$111.03	\$521.06	\$763.87	\$782.62	\$698.20	\$475.29	\$523.61	\$939.94	\$597.62	\$661.40	\$3,454.70	\$9,643.87	161%
Circle C Community Center	Maintenance - Building	\$50,000	\$1,297.23	\$4,138.76	\$2,455.83	\$3,059.00	\$3,020.95	\$4,085.66	\$2,377.84	\$3,570.15	\$1,992.62	\$3,206.69	\$2,929.70	\$3,482.09	\$35,616.52	71%
Circle C Community Ctr Total		\$116,000	\$3,178.26	\$6,820.28	\$5,954.08	\$6,646.76	\$6,498.16	\$7,880.25	\$6,833.03	\$8,395.19	\$6,790.25	\$7,184.01	\$6,282.09	\$9,364.87	\$81,827.23	71%
Maintenance Operations	Office Supplies	\$1,200	\$64.89	\$0.00	\$111.81	\$0.00	\$0.00	\$0.00	\$0.00	\$42.21	\$0.00	\$659.42	\$0.00	\$93.07	\$971.40	81%
Maintenance Operations	Employee Education	\$1,200	\$225.00	\$0.00	\$0.00	\$0.00	\$188.68	\$0.00	\$0.00	\$0.00	\$225.00	\$140.00	\$0.00	\$145.00	\$923.68	77%
Maintenance Operations	Uniforms	\$1,800	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$868.17	\$0.00	\$530.38	\$0.00	\$1,398.55	78%
Maintenance Operations	Staff Recruitment	\$300	\$0.00	\$35.00	\$0.00	\$70.00	\$0.00	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00	58%
Maintenance Operations	Safety Equip/Supplies	\$1,400	\$337.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$135.08	\$472.50	34%
Maintenance Operations	Maintenance Payroll	\$180,000	\$14,013.80	\$14,013.80	\$21,020.70	\$14,013.80	\$14,013.80	\$14,094.56	\$14,175.32	\$14,175.32	\$21,262.98	\$14,175.32	\$14,175.32	\$24,275.32	\$193,410.04	107%
Maintenance Operations	Pool Tech	\$69,000	\$3,076.94	\$3,076.94	\$4,615.41	\$2,150.01	\$0.00	\$0.00	\$588.46	\$2,942.30	\$5,492.30	\$3,923.08	\$3,923.08	\$6,223.08	\$36,011.60	52%
Maintenance Operations	Payroll Taxes	\$15,000	\$1,409.78	\$1,332.36	\$1,839.97	\$1,220.12	\$1,251.06	\$1,311.61	\$1,326.58	\$1,302.14	\$1,846.92	\$1,200.44	\$1,172.91	\$1,956.36	\$17,170.25	114%
Maintenance Operations	Computer/Software	\$1,400	\$0.00	\$1,037.76	\$0.00	\$0.00	\$0.00	\$128.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,166.39	83%
Maintenance Operations	Tools/Supplies	\$5,000	\$1,217.44	\$372.14	\$386.76	\$0.00	\$1,347.71	\$0.00	\$0.00	\$0.00	\$552.55	\$0.00	\$0.00	\$1,035.65	\$4,912.25	98%
Maintenance Operations	Office Furniture	\$600	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Maintenance Operations Total		\$276,900	\$20,345.27	\$19,868.00	\$27,974.65	\$17,453.93	\$16,801.25	\$15,534.80	\$16,160.36	\$18,461.97	\$30,247.92	\$20,098.26	\$19,801.69	\$33,863.56	\$256,611.66	93%
HOA Operations	Office Supplies	\$9,000	\$1,648.12	\$188.60	\$532.83	\$42.57	\$119.74	\$212.63	\$517.52	\$634.13	\$63.03	\$908.33	\$507.86	\$1,167.74	\$6,543.10	73%
HOA Operations	Equip & Maintenance	\$15,000	\$401.41	\$151.46	\$1,208.92	\$617.91	\$151.46	\$116.35	\$515.33	\$755.12	\$5,110.94	\$948.43	\$298.33	\$333.25	\$10,608.91	71%
HOA Operations	HOA Owned Vehicle Expense	\$8,000	\$177.22	\$1,350.86	\$219.01	\$304.52	\$86.41	\$99.06	\$223.92	\$107.28	\$56.58	\$103.25	\$58.59	\$65.71	\$2,852.41	36%
HOA Operations	Postage	\$18,000	\$3,619.56	\$2,454.12	\$592.30	\$806.90	\$342.38	\$3,405.78	\$2,513.83	\$397.33	\$681.76	\$418.19	\$147.52	\$1,397.60	\$16,777.27	93%
HOA Operations	Web Operations	\$3,000	\$20.47	\$955.54	\$0.00	\$146.11	\$23.03	\$85.07	\$55.83	\$59.53	\$61.20	\$28.71	\$0.00	\$38.40	\$1,473.89	49%
HOA Operations	Printing	\$3,000	\$405.94	\$0.00	\$0.00	\$0.00	\$1,250.29	\$2,061.01	\$0.00	\$144.38	\$143.95	\$433.00	\$0.00	\$1,079.23	\$5,517.80	184%
HOA Operations	HOA Meetings	\$5,000	\$3,575.70	\$0.00	\$757.25	\$127.92	\$144.26	\$74.57	\$255.84	\$127.92	\$127.92	\$127.92	\$127.92	\$127.92	\$5,575.14	112%
HOA Operations	Deed Restrictions	\$5,000	\$708.56	\$90.00	\$0.00	\$708.56	\$0.00	\$0.00	\$719.45	\$0.00	\$0.00	\$719.45	\$0.00	\$2,946.02	\$9.00	59%
HOA Operations	HOA Special Events	\$30,000	\$0.00	\$1,520.96	\$886.72	\$683.43	\$0.00	\$3,736.70	\$1,173.80	\$0.00	\$6,748.51	\$4,125.78	\$11,154.68	\$5,214.16	\$35,244.74	117%
HOA Operations	Professional Fees	\$2,000	\$0.00	\$139.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$139.00	7%
HOA Operations Total		\$98,000	\$10,556.98	\$6,850.54	\$4,197.03	\$3,437.92	\$2,117.57	\$9,791.17	\$5,975.52	\$2,225.69	\$12,993.89	\$7,813.06	\$12,294.90	\$9,424.01	\$87,678.28	89%
Financial Management	Management Services	\$115,000	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$9,276.30	\$111,315.60	97%
Financial Management	Resale Certificate	\$17,500	\$650.00	\$850.00	\$1,100.00	\$1,250.00	\$1,300.00	\$1,100.00	\$1,000.00	\$900.00	\$950.00	\$750.00	\$900.00	\$500.00	\$11,250.00	64%
Financial Management	Lien Filing Administrative Fees	\$2,500	\$104.00	\$0.00	\$1,110.00	\$104.00	\$26.00	\$234.00	\$156.00	\$26.00	\$0.00	\$0.00	\$0.00	\$26.00	\$1,786.00	71%
Financial Management	Bank Fees	\$38,000	\$3,178.95	-\$1,876.69	\$10,458.78	\$8,885.74	\$2,849.48	\$6,182.36	-\$401.73	\$14,937.07	\$9,197.67	\$3,228.44	\$7,248.06	\$3,867.12	\$67,755.25	178%
Financial Management	CPA/Audit	\$8,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	100%

Fiancial Management	Interest - Texas Partners Ba	\$0	\$0.00	\$0.00	\$0.00	\$1,534.70	\$146.92	-\$12.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,669.03	#DIV/0!
Financial Management Total		\$181,000	\$13,209.25	\$8,249.61	\$21,945.08	\$21,050.74	\$13,598.70	\$16,780.07	\$18,030.57	\$25,139.37	\$19,423.97	\$13,254.74	\$17,424.36	\$13,669.42	\$201,775.88	111%
HOA Management	Management Payroll	\$190,000	\$14,377.88	\$14,655.28	\$20,823.62	\$14,152.08	\$10,993.61	\$10,262.09	\$11,463.72	\$11,496.92	\$18,222.31	\$14,120.13	\$14,658.90	\$23,394.30	\$178,620.84	94%
HOA Management	Management Payroll Taxes	\$15,000	\$1,457.93	\$1,403.91	\$1,868.33	\$1,298.66	\$1,051.31	\$1,019.94	\$1,117.30	\$1,104.20	\$1,664.45	\$1,246.38	\$1,267.65	\$2,163.78	\$16,663.84	111%
HOA Management	Mileage Reimbursement	\$6,000	\$364.46	\$294.26	\$428.22	\$248.04	\$272.03	\$418.46	\$320.74	\$376.88	\$507.01	\$389.38	\$441.88	\$357.50	\$4,418.86	74%
HOA Management	Insurance Stipend	\$54,000	\$5,117.72	\$3,624.92	\$2,878.52	\$3,703.95	\$2,566.94	\$5,170.50	\$3,840.12	\$3,840.12	\$3,172.72	\$3,840.12	\$3,840.12	-\$1,118.88	\$40,476.87	75%
HOA Management	Cont Ed & Skills Enhanceme	\$2,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
HOA Management Total		\$267,000	\$21,317.99	\$19,978.37	\$25,998.69	\$19,402.73	\$14,883.89	\$16,870.99	\$16,741.88	\$16,818.12	\$23,566.49	\$19,596.01	\$20,208.55	\$24,796.70	\$240,180.41	90%
Architectural Review Expen:	Architectural Review Expens	\$7,500	\$1,385.50	\$1,139.00	\$1,620.25	\$1,292.00	\$884.00	\$765.00	\$718.25	\$1,551.25	\$1,466.25	\$1,241.00	\$905.25	\$599.25	\$13,567.00	181%
Architectural Review Expenses Total		\$7,500	\$1,385.50	\$1,139.00	\$1,620.25	\$1,292.00	\$884.00	\$765.00	\$718.25	\$1,551.25	\$1,466.25	\$1,241.00	\$905.25	\$599.25	\$13,567.00	181%
Legal Services	Legal Services	\$20,000	\$0.00	\$2,325.00	\$540.00	\$315.00	-\$675.00	\$270.00	\$225.00	\$315.00	\$810.00	\$630.00	\$495.00	\$630.00	\$5,880.00	29%
Legal Services Total		\$20,000	\$0.00	\$2,325.00	\$540.00	\$315.00	-\$675.00	\$270.00	\$225.00	\$315.00	\$810.00	\$630.00	\$495.00	\$630.00	\$5,880.00	29%
Taxes	Property	\$5,500	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,175.13	\$5,916.37	\$7,091.50	129%
Taxes	Income/Franchise Taxes	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116.19	#DIV/0!
Taxes Total		\$5,500	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116.19	\$0.00	\$0.00	\$0.00	\$0.00	\$1,175.13	\$5,916.37	\$7,207.69	131%
Insurance	General, Property, Boiler & A	\$78,000	\$6,755.36	\$6,761.36	\$6,600.00	\$13,516.74	\$33.74	\$6,698.11	\$0.00	\$8,465.41	\$8,470.41	\$8,470.41	\$8,470.41	\$7,381.91	\$81,623.86	105%
Insurance	Auto	\$5,000	\$431.09	\$431.09	\$618.82	\$862.18	\$23.50	\$431.09	\$0.00	\$479.00	\$471.00	\$471.00	\$471.00	\$471.00	\$5,160.77	103%
Insurance	D & O Insurance	\$12,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,895.00	\$0.00	\$0.00	\$0.00	\$10,895.00	91%	
Insurance	Worker's Comp	\$16,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$10,537.14	\$26,283.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,745.86	98%	
Insurance Total		\$111,000	\$7,186.45	\$7,192.45	\$7,218.82	\$14,378.92	\$57.24	-\$3,407.94	\$26,283.00	\$19,839.41	\$8,941.41	\$8,941.41	\$8,941.41	\$7,852.91	\$113,425.49	102%
Community Enhancement	Donations	\$1,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	45%
Community Enhancement	Association Memberships	\$2,000	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.57	\$0.00	\$119.00	\$1,256.00	\$0.00	\$1,470.57	74%
Community Enhancement Total		\$3,000	\$0.00	\$45.57	\$450.00	\$119.00	\$1,256.00	\$0.00	\$1,870.57	62%						
Reserve Transfer		\$215,380	\$0.00	\$215,380.00	\$0.00	\$0.00	\$215,380.00	100%								
Grand Total		\$4,788,850	\$275,590	\$316,520	\$353,298	\$320,479	\$297,406	\$406,310	\$455,564	\$482,626	\$428,810	\$574,033	\$389,999	\$363,970	\$4,664,605	97%

Expected Reserve Expenditures and Capital Improvement for 2022

YTD

SC Pincnic Tables/Bench	\$5,400	\$4,743.39
GR Shade Structure	\$39,000	\$37,773.83
CC Pool Splash Pad	\$9,000	\$8,995.58
CC Pool Replaster	\$84,000	\$80,440.67
CC Pool Slide Repairs	\$6,500	\$5,408.75
CC Splash Pad Refinish	\$4,500	\$4,500.00
AV Parking Lot Seal/Stripe	\$7,200	\$6,743.70
GR Parking Lot Seal/Stripe	\$5,800	\$5,372.22
SC Lounge Chairs	\$8,200	\$8,221.00
SC Wade Pool Bucket	\$5,500	\$6,370.00
Node Clock Replacement	\$75,000	\$75,000.00
Rock Work	\$50,000	\$49,838.79
Escarpment Project	\$340,000	\$2,470.00
CCN Improvement	\$200,000	\$10,145.76
Construction Repairs	\$50,000	\$45,963.75
SC Roof	\$0	\$26,412.44
Mailbox Replacement	\$0	\$17,770.58
Drip Irrigation/Escarpment	\$0	\$31,330.40
CCCC AC Repair	\$0	\$13,374.63
Total	\$890,100	\$440,875.49

Total Capital Budget Projects **\$890,100.00** **\$440,875.49**

Grand Total Expenses **\$5,678,950.00**

Circle C Landscape

Board Report

Jan-23

Weather

General: Hard Freeze, 3 days in December
Very Dry
Unusually Warm January

Rainfall Total: Less than .25 inches
Temperature: 17-89 degrees
Major Events: Hard Freeze

Drought Status: Severe to Extreme Drought Continues

Maintenance General: Major Trimming of All Areas Ongoing
Mulching of all areas Ongoing

Outlying Area Filter Pond, CCCC weedeated, trash removed
Outlying mail centers cleaned and weed-eated
Outlying greenbelts Weedeated and Cleaned
Circle C Metropolitan Park Tractor Mowed in December

Irrigation Irrigation is OFF
Irrigation in recent plantings on as necessary
Irrigation in all areas was turned off to prepare for freezing conditions in December
City of Austin Required Inspections
Seven required inspections were completed
All inspections accepted by COA

all paperwork forwarded to CCHOA

Trees

Trees east and west side of Escarpment, LaCrosse to Dam
major canopy lift

Recommendations made for tree treatment
Dead crape myrtles marked for removal
Canopy lifts ongoing in selected areas

Damage

West median at Escarpment/Slaughter hit
Damage to large sages, removed and trimmed

Holiday Lights

Holiday lights functioned well over the holidays
All lights have been removed and stored

Construction

Escarpment at Fire Station
Wire tracking for wires cut by Verizon
Still working on this

Slaughter at Beckett
No water to first median east of Beckett due to construction

LaCrosse Mopac West
No water to median due to construction
Renovation of front area needed

LaCrosse MoPac East
Renovation of front area needed

Irrigation repair needed

Barstow

Area hit by truck needs main line repair

Circle C Aquatics

November-22

Winter Operations

Facility Usage	Swim Center		Community Center		Avaña		Greyrock		Total	
	Nov-22	YTD	Nov-22	YTD	Nov-22	YTD	Nov-22	YTD	Nov-22	YTD
Resident Entries	854	36,929	0	14,513	0	11,933	0	3,698	854	67,055
Unique Residents	214	5,720	0	4,896	0	3,239	0	968	214	8,301
Unique Households	172	2,036	0	1,620	0	1,064	0	322	172	2,722
Guest Entries	17	1,901	0	1,722	0	893	0	194	17	4,425
Other Entries	1,272	17,666		0		0		0	1,272	17,666
Average Hourly Count	22									
Average % of Capacity	9%									
Max Hourly Count	68									
Total Entries	2,143	56,496	0	16,235	0	12,826	0	3,892	2,143	89,146

Incidents	Swim Center		Community Center		Avaña		Greyrock		Total	
	Nov-22	YTD	Nov-22	YTD	Nov-22	YTD	Nov-22	YTD	Nov-22	YTD
Water Rescues	0	5	0	2	0	0	0	0	0	7
First Aid Responses	0	27	0	21	0	7	0	5	0	60
Sudden Illness Treatments	0	5	0	3	0	0	0	0	0	8
Patron Behavior Incidents	0	5	0	1	0	4	0	2	0	12
Biohazard Cleanups	0	5	0	17	0	3	0	1	0	26
Suspensions/Expulsions	0	0	0	0	0	2	0	1	0	3
EMS/911 Callouts	0	2	0	0	0	0	0	0	0	2
Total Incidents	0	41	0	26	0	10	0	7	0	84
Incident per Entry Ratio	0.00%	0.07%		0.16%		0.08%		0.18%	0.00%	0.09%

Revenue	Nov-22	YTD
Aquatics Programs	\$ -	\$ 76,303.05
Swim Team	\$ 21,424.50	\$ 175,404.50
Guest Fees	\$ 12.00	\$ 11,058.00
Area Reservations	\$ -	\$ 2,900.00
Facility Rentals	\$ -	\$ 1,200.00
Lane Rentals	\$ 12,210.00	\$ 29,627.16
Other Facility Income	\$ 225.80	\$ 4,625.54
Total Aquatics Revenue	\$ 33,872.30	\$ 301,118.25

Programs	Nov-22
Select Swim Team	108
Masters Swimming	0
Group Swim Lessons	0
Private Swim Lessons	4
Water Aerobics	0
Certification Courses	0
WSI Course	0
Total Participants	112

Reservations & Rentals	Nov-22	YTD
Area Reservations	0	28
Facility Rentals	0	6
Lap Lane Reservations	0	801
Total Reservations	0	835

Aquatics Staffing	Nov-22
Lifeguards/Head Guards	49
Front Desk Staff	11
Instructors/Coaches	4
Total Staff	64

Resident Stats	Individuals	Households	Members / Household
Homeowners	16,840	5,521	3.05
Renters	1,405	415	3.39
New Memberships	31	12	
Totals	18,245	5,936	3.07

Circle C Aquatics

December-22

Winter Operations

Facility Usage	Swim Center		Community Center		Avaña		Greyrock		Total	
	Dec-22	YTD	Dec-22	YTD	Dec-22	YTD	Dec-22	YTD	Dec-22	YTD
Resident Entries	618	37,547	0	14,513	0	11,933	0	3,698	618	67,673
Unique Residents	168	5,720	0	4,896	0	3,239	0	968	168	8,301
Unique Households	132	2,036	0	1,620	0	1,064	0	322	132	2,722
Guest Entries	13	1,914	0	1,722	0	893	0	194	13	4,438
Other Entries	751	18,417		0		0		0	751	18,417
Average Hourly Count	15									
Average % of Capacity	6%									
Max Hourly Count	68									
Total Entries	1,382	57,878	0	16,235	0	12,826	0	3,892	1,382	90,528

Incidents	Swim Center		Community Center		Avaña		Greyrock		Total	
	Dec-22	YTD	Dec-22	YTD	Dec-22	YTD	Dec-22	YTD	Dec-22	YTD
Water Rescues	0	5	0	2	0	0	0	0	0	7
First Aid Responses	0	27	0	21	0	7	0	5	0	60
Sudden Illness Treatments	0	5	0	3	0	0	0	0	0	8
Patron Behavior Incidents	0	5	0	1	0	4	0	2	0	12
Biohazard Cleanups	0	5	0	17	0	3	0	1	0	26
Suspensions/Expulsions	0	0	0	0	0	2	0	1	0	3
EMS/911 Callouts	0	2	0	0	0	0	0	0	0	2
Total Incidents	0	41	0	26	0	10	0	7	0	84
Incident per Entry Ratio	0.00%	0.07%		0.16%		0.08%		0.18%	0.00%	0.09%

Revenue	Dec-22	YTD
Aquatics Programs	\$ 180.00	\$ 76,483.05
Swim Team	\$ 18,576.00	\$ 193,980.50
Guest Fees	\$ 31.00	\$ 11,089.00
Area Reservations	\$ -	\$ 2,900.00
Facility Rentals	\$ -	\$ 1,200.00
Lane Rentals	\$ 797.00	\$ 30,424.16
Other Facility Income	\$ 51.95	\$ 4,677.49
Total Aquatics Revenue	\$ 19,635.95	\$ 320,754.20

Programs	Dec-22
Select Swim Team	96
Masters Swimming	0
Group Swim Lessons	0
Private Swim Lessons	4
Water Aerobics	0
Certification Courses	2
WSI Course	0
Total Participants	102

Reservations & Rentals	Dec-22	YTD
Area Reservations	0	28
Facility Rentals	0	6
Lap Lane Reservations	0	801
Total Reservations	0	835

Aquatics Staffing	Dec-22
Lifeguards/Head Guards	49
Front Desk Staff	11
Instructors/Coaches	4
Total Staff	64

Resident Stats	Individuals	Households	Members / Household
Homeowners	16,858	5,512	3.06
Renters	1,363	401	3.40
New Memberships	34	13	
Totals	18,221	5,913	3.08

Circle C HOA
Maintenance Report for Board January 2023
Prepared by Robert Bardeleben -Facilities Director

The Christmas freeze caused some minor damage throughout all facilities but nothing that was really unexpected. We work hard to prevent damage through good preparations but with most of our pool locations having outdoor/exposed infrastructure there is almost always going to be some damage when we get an extended hard freeze.

The Avana pool does have another underground leak. We believe we have narrowed it down to a main drain suction line and we have a pool company that is trying to locate the exact spot.

SWIM CENTER COMPOUND/Maintenance Offices

- Routine Cleaning and Maintenance have been completed
- Minor Equipment and Facility Repairs Made
- HVAC SYSTEM has been replaced
- Preparations have started for Spring pool opening

COMMUNITY CENTER

- Routine inspections and maintenance have been completed

COMMUNITY CENTER POOL

- Routine cleaning and maintenance have been performed.
- Minor Repairs have been completed on equipment and facility.
- Preparations have started for Spring pool opening

NEIGHBORHOOD

- Minor repairs have been completed as needed
- Removed minor graffiti throughout the neighborhood.
- Quarterly Inspections completed—minor issues to address
- Sand Added to Volleyball Court

AVANA AMENITIES CENTER

- Routine Cleaning and Maintenance have been completed
- Minor repairs have been made
- Pool has a leak and we are working with a leak detection company to locate leak
- Preparations have started for Spring pool opening

GREY ROCK AMENITIES CENTER

- Routine Cleaning and Maintenance have been completed
- Minor repairs have been made
- Preparations have started for Spring pool opening