Circle C Homeowners Association

www.circlecranch.com

Welcome to Circle C Ranch!

Enclosed you will find some basic information about the Circle C Homeowners Association, our amenities, your service providers and some basic guidelines concerning the neighborhood. At closing, you should have received a copy of the Deed Restrictions and the Amendments that are specific to the section in which you have purchased a home. These documents can also be found on our website under the Resources tab.

Included in this packet:

- CCHOA General Information
- Helpful Phone Numbers—Amenities & Schools
- Gated Communities/Sub-Associations
- Circle C Aquatics
- Community Center
- Deed Restriction Policy
- Architectural Control Committee Procedures
- Frequently Asked Questions
- Parks & Recreation
- Additional Resources
- Homeowners Information Form for you to complete and return to:

Circle C Homeowners Association
7817 La Crosse Avenue
Austin, Texas 78739
OR
Fax: 512- 288-6488/ Email: assistant@circlecranch.info

Additional information about our amenities, hours of operation, calendar of events, rules and regulations, etc., can be found at www.circlecranch.com or by calling the CCHOA office at 512-288-8663. The website will give you access to forms, our governing documents, the online newsletter, etc., and you will be able to sign up for Circle C email.
You will have to register for the website using the name of record on the deed of your home

We're glad you're here!

Circle C Homeowners Association

CIRCLE C HOMEOWNERS ASSOCIATION

General Information

The Circle C Homeowners Association is a non-profit corporation which promotes the health, safety, and welfare of the Circle C homeowners. When you purchase a home in Circle C Ranch, you become a member and are subject to the provisions of the Circle C deed restrictions and protective covenants. The Homeowners Association holds monthly HOA meetings at the Circle C Community Center at 6:30pm on the last Wednesday of the month (except December), one annual meeting in March, and may call special meetings from time to time. It is governed by a Board of Directors, who is responsible for day-to-day management of the Association, budget planning, and fund distribution.

Each homeowner is required to pay a Circle C Homeowners Association annual assessment, which is divided into 2 installments. **In 2025, the dues are $962.00 per year with $481.00 due for each installment.** The first statement will be mailed February 1, 2025; with a due date of March 1, 2025 & the 2nd statement will be sent July 1, 2025; due August 1, 2025.
The CCHOA contracts with Giles & Shea for financial management services and all questions regarding your assessment, resale certificate, and resale fees should be directed to 512-451-9901.

The current Board of Directors of the Homeowners Association is:
Stephen Bega–President; Joanne Kinzer–Vice President; David Duryee–Treasurer; John LaBarge–Secretary; Paul Oveisi–Board Member; David Lachance– Board Member; Kimberly De La Garza–Board Member
The Board of Directors meets monthly on the last Wednesday of each month, after the general HOA meeting has ended. There is a Homeowners Forum at the start of each HOA meeting in which residents may sign up to speak and address any HOA related topic. Up to 5 time slots are available, with each lasting 3 minutes. The agenda, minutes, and governing documents may be found on the HOA website at www.circlecranch.com. Otherwise, you may email the board at directors@circlecranch.info

The HOA Management office is located at 7817 La Crosse Avenue. The HOA is managed by Karen Hibpshman-CCHOA Manager; Dayna Wallace-Assistant Manager; Kristin Smith-Community Center Coordinator.
Office walk-in hours are 9:00am to 4:00pm Monday through Friday. You may contact us via phone at **512-288-8663** or email at info@circlecranch.info.

Circle C Homeowners Association

www.circlecranch.com

Amenities

Circle C HOA Office
512-288-8663
www.circlecranch.com

Circle C Swim Center
512-363–5578 Office
512-363-5767 Fax

Community Center Pool Office
512-301-8259

Avana Swim Center
512-292-1518

The Dive ATX (Café at Swim Center)
737-710-6843

Grey Rock Golf & Tennis Club
512-288-4297

Grey Rock Tennis Club
512-301-8685

Circle C Child Development Center
512-288-9792

Ladybird Johnson Wildflower Center
512-232-0100

Circle C Ranch Metropolitan Park
512-974-6700 City of Austin Parks & Rec

Circle C Veloway
512-974-6700 City of Austin Parks & Rec

Utilities

Electric	Pedernales Elec.	512-219-2602
	City of Austin.	512-494-9400
Gas	Texas Gas Service	800-700-2443
Water	City of Austin	512-972-1000
	Mid-Tex Utilities	866-654-7992
Solid Waste	City of Austin	512-974-1945
Post Office	Oak Hill Station	800-275-8777

AISD Schools

AISD Main Office	512-414-1700

Elementary Schools

Kiker Elementary	512-414-2584
Clayton Elementary	512-841-9200
Mills Elementary	512-841-2400
Bear Creek Elementary	512-270-8242

Middle Schools

Gorzycki Middle School	512-841-8600
Bailey Middle School	512-414-4990

High School

Bowie High School	512-414-5247

Gated Communities

Park West	512-502-2126
Enclave (La Crosse)	855-289-6007
Fairway & Golf Estates	512-580-4212
Enclave (Spruce Canyon)	512-834-3900
Muirfield	651-233-1307
Avana Estates	651-233-1307
Hillside Estate	866-473-2573

Property Tax Information

Travis County	traviscad.org
Hays County	hayscad.com

CCHOA 2025 Fees

Homeowner Dues $962.00/yr capped
CCHOA Accounting Office 512-451-9901
All CCHOA dues must be mailed to:
PO Box 163541 Austin, Texas 78716 or you can pay on-line at www.circlecranch.com

CIRCLE C HOMEOWNERS ASSOCIATION

Circle C Sub-Associations
Gated Communities

There are seven gated communities within Circle C that belong to the master CCHOA. They also pay dues to their gated association that covers the cost of all maintenance, repairs, and additions within the gates of that community.

All gated communities must adhere to the Declaration of Covenants, Conditions and Restrictions for Circle C Ranch in addition to their gated HOA rules. All architectural control submissions must be reviewed by the CCHOA ACC.

Below is a list of contact information for the gated communities within Circle C Ranch:

Park West HOA (off LaCrosse)
Goodwin Management
John Allman
pwcmanager@goodwintx.com
512-502-2126

Muirfield HOA (off Hwy 45)
RowCal Management
careteam@rowcal.com
651-233-1307
512-580-4212

Enclave HOA (off Spruce Canyon)
Spectrum Association Management
Crystal Lopez
contact@spectrumam.com
access@spectrumam.com
512-834-3900

Hillside Estates (off FM 1826)
Real Manage
Natasha Bell
hilestat@ciramail.com
866-473-2573 Ext. 9711

Enclave HOA (off LaCrosse)
Goodwin Management
Tim Favorite
info@goodwintx.com
855-289-6007

Fairway Estates HOA (off Spruce Canyon)
RowCal Management
careteam@rowcal.com
651-233-1307
512-580-4212

Avana Estates (off Bernia)
RowCal Management
careteam@rowcal.com
512-580-4212
651-233-1307

Circle C Aquatics

Circle C Aquatics offers a variety of activities and year-round programming for the whole family! There are currently four Aquatic Facilities that are available to Circle C residents. Information about our programs, including swim lessons, year-round swim team, and events for families, teens, and adults can be found on our website www.ccswim.net. There you will also find current hours of operation and pool rules and policies.

Circle C Swim Center
5919 La Crosse Avenue
512-363-5578
The Swim Center features an Olympic size pool that is heated and open year-round. The pool is available for recreational and lap swimming; lap swimming availability can be viewed on our website. The facility also features a toddler/wade pool with beach entry and a toddler sized slide. The facility boasts a terraced landscape with poolside lounging and picnic tables. Also onsite are basketball and sand volleyball courts and a locally owned and operated cafe.

Circle C Community Center
7817 La Crosse Avenue
512-301-8259
The Community Center features a resort style leisure pool and water slide that is open seasonally. Along with a zero-depth "beach" entry, this facility has a large splash pad and various water features for younger residents to enjoy.

Avaña Swim Center
6610 Trissino Drive
512-292-1518
The Avaña Swim Center is a seasonal pool with a zero-depth "beach" entry, free standing splash area and two 25-yard lap lanes.

GreyRock Swim Center
12500 Archeleta Drive
512-291-8398
The GreyRock Swim Center is a seasonal pool with a tanning ledge with a large deck and green space. Easy to access off of Archeleta Drive with a park right outside of the pool area.

Aquatics Facility Access
All residents must possess and show their Pool Tag to enter each of the Aquatic Facilities. New residents must submit a Pool Tag Form to Circle C Aquatics in order to obtain their Pool Tags. This form can be found at our website www.circlecranch.com under the Aquatics tab. If you are renting your home in Circle C, there is a separate Amenities Release Form that the homeowner, landlord or leasing agency will need to complete. Resident households are allowed a maximum of 6 non-resident guests per day. Guests are subject to guest fees and must be accompanied by their resident host at all times while at the pool. Information about our guest policies can be found on our website. Residents must be current on their association assessments to make use of the Aquatic Facilities.

Visit the Aquatics tab on our website at www.circlecranch.com or contact us at customerservice@ccswim.net.

Circle C Community Center

7817 La Crosse Avenue

512-288-8663

The Circle C Community Center, located at the corner of Spruce Canyon Drive and La Crosse Avenue, was a long awaited and greatly anticipated amenity in Circle C Ranch. The site for the building had been in place for years, but like most projects, there were many details to work out before construction could begin. The Association worked on design, permits, and bidding for two years to ensure the building would be a premiere feature in Circle C. The Board of Directors appointed the West Pool Committee, which included the Community Center Building, consisting of resident volunteers who worked tirelessly to oversee the project details. Construction began in May of 2011 and the 7,150 square foot building opened its doors in March of 2012.

The Circle C Community Center (CCCC) overlooks and shares parking with the Community Center Pool. The Community Center and the pool operate independently and are run separately. The Community Center houses the Circle C Homeowners Association offices and a combined rental space of over 2,000 square feet. The main 3 club rooms are separated by collapsible partition walls that allow reservations to include one, two, or all three of the club rooms. Also available for rent is the conference room; a quiet and private room that can seat 10 and is well equipped for all your presentation needs. Like the aquatic facilities, residents must be current with their association assessments to be eligible to use the Community Center.

The Community Center not only provides residents a venue to host their special events but a place to come together as neighbors. The CCHOA organizes many fun events throughout the year and the Community Center has become a popular place for our Food Trailer Nights, Holiday Parties, and other events with the efforts of local businesses and Circle C's partnership with Hello Nabr.

More information, including a slideshow and FAQs, about the Community Center can be found on our website at www.circlecranch.com under the amenities tab or contact us via email at info@circlecranch.com.

Circle C Homeowners Association

Deed Restriction Policy

Thank you for reporting a possible deed restriction violation to the Circle C Homeowners Association. In order to assure that each situation is addressed, the following policy has been adopted by the Board of Directors for deed restriction enforcement.

Deed restriction violation notification and other actions of the Circle C Homeowners Association are governed by laws of the State of Texas. All actions of the Association must be in compliance with these laws. Once a violation is reported and the Association begins any of the above actions, all correspondence and other communications regarding the actions of the Association are confidential.

1. When a concern is registered with the Circle C Homeowners Association or via email at info@circlecranch.info regarding a possible deed restriction violation, the staff records all relevant facts, including address and nature of the alleged violation.

2. The staff will verify the concern by an onsite visit to the property in question generally within one to two business days.

3. The staff will determine three possible outcomes:
   a. no deed restriction violation can be verified
   b. a violation is present, homeowner will receive a cooperative letter
   c. a violation is present, homeowner will receive a deed restriction violation letter.

4. Cooperative Letters: A cooperative letter is sent to homeowners who have minor violations that need to be cleared in a cooperative manner. The cooperative letter serves primarily as a reminder to the homeowner. It is issued from the Circle C Homeowners Association through regular mail and is put on the list to be checked in 10 days to 2 weeks for compliance.

5. Deed Restriction Violations: A deed restriction violation is issued in certain circumstances when a cooperative letter is not effective in resolving a violation, such as a non-passenger vehicle being stored in view of other owners or dead vegetation or grass. A formal deed restriction is issued based on verification of the violation. The deed restriction letter states the violation according to the restrictions of the Association, gives a timeline for resolution, is recorded on the permanent file of the homeowner, and is sent to the homeowner through both regular and certified mail. Thirty-five (35) days after receipt of the letter, a check for compliance is conducted by the Association. The homeowner can request a hearing before the board members within this 35-day time period.

6. If the deed restriction violation is not rectified by the above actions, the Manager of the Association conducts a review of the status of the violation. The homeowner is then again notified that unless compliance is achieved by a certain time, that further action may be taken by the Association. If compliance is not achieved within a reasonable time frame, the violation is discussed with the Board of Directors of the Association, and a final decision as to the disposition of the violation is made. This may include referring the violation to the attorney for the Association for further action.

   If you are concerned about a specific complaint, you are welcome to contact the Circle C Homeowners Association at 512-288-8663 to check the status. Violations that are not easily rectified often take months to resolve utilizing the processes that are available to the Association which comply with State law. The CCHOA will be able to tell you what stage any given restriction is at in the process; however, they may not be able to tell you how long until resolution, or what the next actions may be.

ARCHITECTURAL REVIEW PROCEDURES
Circle C Homeowners Association, Inc.

According to the Declaration of Covenants, Conditions and Restrictions of the Circle C Homeowners Association, improvements to all single-family homes and lots must be approved by the Architectural Control Committee prior to construction. The Architectural Control Committee is appointed by the CCHOA Board of Directors. The Architectural Control Committee is comprised of Trent Rush, Randall Owen, and Casey Giles.

What projects need to be submitted to the ACC?

All improvements, including, but not limited to, storage sheds, home additions, fencing changes, color changes to the exterior paint, play equipment, decks, arbors, gazebos, fence relocation, swimming pools, hot tubs, satellite dishes, playhouses, tree houses, walls, hardscape landscape improvements, substantial alterations to front yard landscape, and exterior alterations.

Landscape improvements such as trees, flowers, shrubs, and general landscaping do not need to be approved. Fountains and pools must be approved.

What is the timeline for review?

The Architectural Control Committee has up to 30 days to review any plans submitted to the committee.

Are any other permits required?

The City of Austin may require a building permit and inspection. Your contractor will know this information or you can reference the City of Austin website at www.ci.austin.tx.us.

How do I access my backyard for construction?

Unless there is written permission from another landowner and the Architectural Control Committee, construction access for your project **must** be from your own lot. No access from landscaped commons areas, greenbelt or drainage areas, or any areas not owned by you is allowed without written permission from the land owner and the ACC.

Does the CCHOA charge a review fee?

Yes, the CCHOA charges a review fee according to the following schedule:

Landscape plan revisions	$65.00
Small projects (Play equipment, sheds, decks, arbors, patio covers, hot tubs)	$45.00
Horizontal Fencing	$45.00
Pools	$100.00
Home additions	$125.00

For other projects not listed here, there is no fee involved in the ACC review.

How do I submit a plan for review?

1. Please read the guidelines for your specific project to ensure that your project is in compliance and that you have all of the required materials for submission. **A current list of guidelines for common improvements can be found on our website, www.circlecranch.com, under the ACC tab.**
2. Determine if an ACC review fee is required. Checks should be made payable to the CCHOA. If you submit your project electronically, please drop off your check or mail it to the Circle C Community Center; you may also pay the fee online. No projects will be reviewed until the CCHOA has received your review fee.
3. Download the required review form at www.circlecranch.com, be sure to include the additional form if you are submitting for a pool. Attach a detailed drawing, blueprint or picture of the proposed alteration to the review committee.

You may submit your project electronically via the website, fax (512-288-6488), email to acc@circlecranch.info or by dropping the forms off at the Circle C Community Center located at 7817 La Crosse Ave, Austin Texas 78739. If after hours, please use the drop-box located on the building to the left of the Community Center's main entrance doors.

Frequently Asked Questions

What are the rules on trash containers and recycle cart storage?

Trash containers and recycle carts are permitted to be at the curb only on your scheduled collection day from 6:30 am until 10pm. This is a requirement of the City of Austin. Trash containers and recycle carts are to be stored where not visible from the street at all other times.

Are basketball goals allowed in Circle C?

Permanently installed goals are not permitted in Circle C. The deed restrictions state that basketball goals are to be stored out of the view of neighbors when not in use. City of Austin code states that only motorized vehicles are allowed to be parked on public streets and all sidewalks must remain clear and open for pedestrians.

Are cars allowed to be parked on the street?

The CCHOA does not have jurisdiction over the streets in Circle C; they are the responsibility of the City of Austin. Obviously inoperable vehicles may not be parked or left on public streets for more than 72 hours. You may file an abandoned/non-operating vehicle on the 311 or call 512-974-8119 to report. Expired tags (inspection or license) do not make a vehicle inoperable and vehicles with expired tags are allowed to remain parked if that is the only issue. Please call 311 to report illegally parked vehicles. Illegally parked cars are handled by the Austin Police Dept. *The exception would be the gated communities which have private streets. These homeowners should contact their sub-association for street parking compliance issues.*

Are boats, trailers and recreational vehicles allowed in Circle C?

The Deed Restrictions require that any vehicle or trailer other than a conventional automobile be stored, placed, or parked in an area concealed from view of other Homeowners. Our restrictions only apply to boats, trailers, and RVs on private property. The CCHOA has no authority over what might be parked on the public street. A boat or trailer in the street, not attached to a vehicle to pull it, should be reported via the 311 app or to COA Abandoned Vehicles at 512-974-8119.

How do I report a street light outage?

Every light pole has an assigned number mounted on the pole. Jot down that number and call the City of Austin **311** non-emergency number to make the report or use the 311 app.

When should tree stakes/support wires be removed?

Generally, a tree shouldn't need support for more than six months to a year. In fact, stakes left too long can hinder development – trees need to sway in order to grow strong trunks and root systems. In addition, the stakes and wires are unsightly and unnecessary clutter/debris.

What should I do about barking dogs and stray animals?

Stray Animals may be picked up by animal control by calling 311. The City of Austin states it is unlawful for dogs to make frequent noise disturbing to persons in the neighborhood and violations should be reported to the City. You may also call the CCHOA office at 512-288-8663 with specific date and time for excessive barking. The staff will send a cooperative letter to the homeowner. Call 311 for information on how to have a dog registered with the City as dangerous or viscous.

What are the rules on maintenance?

Homes are to be kept in a well-maintained, safe, clean and attractive condition at all times. Lawns and garden areas should be kept alive, free of weeds, and attractive. Lawn mowing is required on a regular basis. Litter, trash, dead vegetation and debris should be promptly removed, including keeping one-half of street adjacent to property clean. It is against City of Austin Code to blow or leave lawn clippings and leaves in the street. Trees and shrubs are to be pruned. Public right of way and sidewalks should be clear and unobstructed. All shrubbery should be trimmed away from street signs and from corner traffic sight line obstructions. Trees are to be pruned to a height of 14' over the right of way.

What are rules in Circle C on walking with dog off leash and what about picking up after your dog?

Both of these issues fall under the jurisdiction of the City of Austin. It is against COA ordinance to have a dog off leash except on your private property. It is also a requirement by the City that dog owners pick up and properly dispose of their dog's feces. Please keep our landscaped commons areas beautiful and clean for the enjoyment of all.

Do I have to submit plans for improvements and/or additions to my home?

All improvements such as changes in paint or roofing color, decks, patio covers, pools, change in fencing, extensive landscaping, front patios, or any other permanent structure must be submitted to the Architectural Control Committee. You may download an application form as well as a fee schedule on our website at www.circlecranch.com under the "ACC" quick link section.

What do I need to visit the Swim Centers?

All residents must present their Pool Tag to enter the facilities. Residents will need to submit a Pool Tag Form in order to receive their Pool Tag. This form can be found on our website at www.circlecranch.com under the aquatics tab. You can reach the aquatics staff at 512-363-5578 or via email at customerservice@ccswim.net. Residents are welcome to bring no more than 6 guests per household. Guests must submit a Guest Registration Form prior to entering the pool and are subject to guest fees.

Are door to door solicitors and door flyers allowed in Circle C?

Both of these issues are governed by the City of Austin. By City ordinance, solicitors must abide by "No Soliciting" signs on private property. Some neighbors have had success in placing a small "No Soliciting" sign near the doorbell and/or a small staked sign near the front porch. The City of Austin allows solicitation between the hours of 9:00 am to 9:00 pm.

What do new Texas residents need to know?

According to the Texas Department of Public Safety (**www.txdps.state.tx.us**) a new Texas resident is required by state law to obtain a Texas driver's license, get a Texas vehicle inspection and a vehicle title/registration within 30 days of moving to Texas to legally operate a vehicle.

How does a resident register or change his/her voter registration?

Registering to vote or making changes to your voter registration can be done at: www.votetexas.gov

Mailboxes?

Circle C has 60+ mail kiosks (mail box units) spread throughout the neighborhood. These boxes are owned by the United States Postal service. Homeowners are issued keys by the USPS at their branch at 6104 Old Fredericksburg Road in Oak Hill. Maintenance of the boxes is the responsibility of the USPS and issues should be reported to 800-275-8777; however, you may contact the HOA office at 512-288-8663 with concerns.

Parks & Recreation

www.ci.austin.tx.us/parks/

Circle C Ranch is designed to provide a number of recreational areas for all ages and skill levels, and fun for its residents. Some of the primary recreational areas include:

Circle C Ranch Metropolitan Park on Slaughter — COA Parks & Rec 512-974-6700

Over 460 acres of dedicated parkland with the entrance located on the south side of Slaughter between Escarpment and Barstow. The park includes a basketball court, children and toddler playscapes, sand volleyball courts, disc golf, a peewee baseball field, and picnicking areas. The park contains multiple soccer fields available for tournament play. Circle C Ranch developed the fields and feature a unique underground watering system, which conserves water and provides safer playing surfaces. The United South Austin Youth Soccer Organization operates and schedules the fields for weekend and tournament play. The USAYSO provides an active youth-oriented soccer program which is offered in both spring and fall. For more information, please contact USAYSO at 512-6661592. Extensive hike and bike trails link the park areas to Circle C neighborhoods, and pocket parks for walking and picnicking are located throughout Circle C Ranch.

Veloway Park — COA Parks & Rec 512-974-6700

Slaughter Creek Trail — Water Quality Protection Land 9901 FM 1826 (off Fleenor Drive)

Five-mile loop of natural surface trail for mountain biking, hiking, jogging, and horseback riding. No dogs allowed. Trail is closed when wet and muddy; check social media for most up to date information.

The CCHOA owns and operates six separate park areas with playscapes. The locations are:

- Wildflower Park located on Tiger Lily Way, off La Crosse on east side of MoPac in the Wildflower Park neighborhood.
- Vintage Place Park located in the triangle of Carrington Drive, Hopeland Drive, & Bungalow Lane on the north side of Slaughter Lane in the Vintage Place neighborhood.
- Park Place Park located on York Bridge Circle, west side of Beckett Lane in the Park Place neighborhood
- Swim Center Plaza Park located at the corner of La Crosse Avenue and Escarpment Blvd.
- Avana Park located next to the Avana pool on Trissino Drive.
- GreyRock Park located next to the GreyRock Pool on Archeleta Blvd.

These parks are for the enjoyment of Circle C residents and their guests. They are open year-round during daylight hours (sun up to sun down). If you have questions or concerns about the parks, please contact the HOA office at 512-288-8663.

Additional Resources in Circle C

Circle C Child Development Center -- 512-288-9792

5917 La Crosse Avenue https://thechilddevelopmentcenter.org

East Campus opened on August 15, 2022

Circle C Child Development Center (includes CDC East) is a private, not for profit company with a volunteer board of directors. It is independent of the Circle C Ranch HOA.

Although it was originally founded in 1994 as a community amenity for Circle C Residents, it has grown to provide nationally recognized preschool programs to families throughout SW Austin

Austin Fire Department Station 43
ATCEMS Station 31

11401 Escarpment Blvd

Goddard School of Austin @ Circle C Ranch -- 512-746-8700

12101 Archeleta Blvd, Unit 1 *www.goddardschool.com*

Veritas Academy -- 512-891-1673

13401 Escarpment Blvd. www.veritasacademy.net

Valor South Austin -- 512-646-4170

11720 South Mopac Expressway info.southaustin@valoreducation.org

***ArborView Circle C Ranch (Senior Living Community)--* 737-234-8583**

12100 Archeleta Blvd. https://sparrowliving.com/arborview/

Circle C Ranch HOA
Homeowner Information Form

www.circlecranch.com

Please complete the following information for our records and return to the Circle C HOA office, 7817 La Crosse Ave., Austin, TX 78739 or via fax at 512-288-6488. These records are for the use of the Circle C Homeowners Association and are confidential. This form will be used to add you to the CCHOA database.

HOMEOWNER #1:

_____ _____
LAST NAME **FIRST NAME**

PHONE #: _____ ( ) Mbl ( ) Work ( ) Home ( ) Other

EMAIL ADDRESS: _____

****

HOMEOWNER #2:

_____ _____
LAST NAME **FIRST NAME**

PHONE #: _____ ( ) Mbl ( ) Work ( ) Home ( ) Other

EMAIL ADDRESS: _____

PHYSICAL ADDRESS:_____

***MAILING ADDRESS:**_____
*Use only if you would like all official correspondence from the Circle C Homeowners Association sent to this address.

EMERGENCY CONTACT INFORMATION:

NAME: _____ **RELATIONSHIP:** _____

PHONE #: _____ **EMAIL:** _____

DATE OF CLOSING: _____ **TODAY'S DATE:** _____

Please go to the CCHOA website – www.circlecranch.com – and register as a new homeowner. You must use your name as shown on your closing documents and your full street name must be entered. Once one homeowner registers, additional users can be added.
Please contact our office at 512-288-8663 if you have difficulty with your registration.

CIRCLE C HOMEOWNERS ASSOCIATION