

**ARCHITECTURAL CONTROL COMMITTEE PROJECT REVIEW FORM**  
**Circle C Homeowners Association, Inc.**

Thank you for submitting your plans to the Architectural Review Committee (ACC). According to the Declaration of Covenants, Conditions and Restrictions, the ACC has **30 days** to complete the review. You will receive an email stating that your project has been received and entered into our system. We will email your approval form as soon as the review is completed within the 30 day time frame. If the ACC has any questions regarding your project, we will contact you via email.

**Please submit this form with your review materials. Swimming Pools require a different form. All correspondence will be with the homeowner.**

Homeowner Name: \_\_\_\_\_

Homeowner Address: \_\_\_\_\_

Homeowner E-mail (*required*): \_\_\_\_\_

Proposed Project: \_\_\_\_\_

Review Fee Amount Enclosed\*: \_\_\_\_\_

*\*Fees are required at time of submission. Checks should be made payable to the Circle C Homeowners Association. Materials may be dropped off at the drop box outside the CCHOA office at 7817 La Crosse, or mailed to CCHOA, 7817 La Crosse, Austin, Texas 78739.*

**IMPORTANT: ACCESS FOR ALL PROJECTS MUST BE FROM THE OWNER'S PROPERTY ONLY UNLESS WRITTEN PERMISSION HAS BEEN OBTAINED AND APPROVED BY THE ACC. NO ACCESS OVER GREENBELTS OR COMMON AREAS STREET LANDSCAPING.**

**Materials needed for submission:**

**Landscape Plan Revision:** please see the guidelines for water-wise landscaping AND front yard maintenance. Substantial improvements/renovations that deviate from the original landscape plan (such as installing hardscape or native plants) do require a fee and an ACC review. **Fee: \$30.00**

**Sheds:** please see the design guidelines for storage sheds. **Fee: \$30.00**

**Decks, Arbors, Patio Covers & Hot Tubs:** please see the design guidelines for decks, arbors, patio covers & hot tubs. **Fee: \$30.00**

**Pools:** please see the design guidelines for backyard swimming pools. **PLEASE USE THE SWIMMING POOL REVIEW FORM FOR SUBMISSION OF YOUR MATERIALS.** **Fee: \$75.00**

**Remodeling/Additions:** There are square footage limitations for each area in Circle C. Please make sure that your project is feasible by sending an inquiry to [acc@circlecranch.info](mailto:acc@circlecranch.info). A full set of construction drawings will be required. Materials must match existing exterior materials. Please see the design guidelines for home additions. **Fee: \$100.00. This applies to pool cabanas, additions to homes, any separate buildings, substantial remodeling of any elevation.**

**Fence Replacement:** please see the guidelines for fence replacements. **No Fee required.**

**Horizontal Fence Replacement:** See Guidelines and Requirements. **\$30.00 Fee Required.**

**Playscapes:** please see the guidelines for backyard play equipment. **No Fee required.**

**Satellite Dishes:** please see the guidelines for satellite dish installation. **No Fee required.**

**Rainwater Harvesting, Solar Energy Systems:** please see the rules guide that relates to certain installations including rain harvesting equipment, solar energy devices, roofing materials, religious items, political signs, flagpoles, and flags. **No Fee Required.**

**Exterior Painting & Roof Replacements:** please see the guidelines for exterior painting & roof replacements. **No Fee Required.**

*Please submit any questions to [acc@circlecranch.info](mailto:acc@circlecranch.info)*