

ARCHITECTURAL CONTROL COMMITTEE PROJECT REVIEW FORM
Circle C Homeowners Association, Inc.

Thank you for submitting your plans to the Architectural Review Committee (ACC). According to the Declaration of Covenants, Conditions and Restrictions, the ACC has **30 days** to complete the review. You will receive an email stating that your project has been received and entered into our system. We will email your approval form as soon as the review is completed within the 30 day time frame. If the ACC has any questions regarding your project, we will contact you via email.

Please submit this form with your review materials. Swimming Pools require a different form. All correspondence will be with the homeowner.

Homeowner Name: _____

Homeowner Address: _____

Homeowner E-mail (*required*): _____

Proposed Project: _____

Review Fee Amount Enclosed*: _____

**Fees are required at time of submission. Can be paid online or via check made payable to the CCHOA. Materials may be dropped off at the drop box outside the CCHOA office at 7817 La Crosse, or mailed to CCHOA, 7817 La Crosse, Austin, Texas 78739.*

IMPORTANT: ACCESS FOR ALL PROJECTS MUST BE FROM THE OWNER'S PROPERTY ONLY UNLESS WRITTEN PERMISSION HAS BEEN OBTAINED AND APPROVED BY THE ACC. NO ACCESS OVER GREENBELTS OR COMMON AREAS STREET LANDSCAPING.

Materials needed for submission:

Landscaping Plan Revision: please see the Design Guidelines for water-wise landscaping AND front yard maintenance. Substantial improvements/renovations that deviate from the original landscape plan (such as installing hardscape or native plants) do require a fee and an ACC review. **Fee: \$40.00**

Sheds: please see the Design Guidelines for storage sheds. **Fee: \$40.00**

Decks, Pergolas, Arbors, Patio Covers, Window and Patio Screening, & Hot Tubs, Swim Spas: please see the Design Guidelines for decks, pergolas, arbors, patio covers, screens hot tubs and swim spas. **Fee: \$40.00**

Pools: please see the Design Guidelines for backyard swimming pools. **PLEASE USE THE SWIMMING POOL REVIEW FORM FOR SUBMISSION OF YOUR MATERIALS.** **Fee: \$100.00**

Remodeling/Additions: There are square footage limitations for each area in Circle C. Please make sure that your project is feasible by sending an inquiry to acc@circlecranch.info. A full set of construction drawings will be required. Materials must match existing exterior materials. Please see the Design Guidelines for home additions. **Fee: \$125.00. This applies to pool cabanas, additions to homes, or substantial remodeling of any elevation. No Accessory Dwelling Units are permitted.**

Fence Replacement: please see the Design Guidelines for fence replacements. **Fee: \$40.00** (No fee if no design changes.)

Horizontal Fence Replacement: please see the Design Guidelines for horizontal fences. **Fee: \$40.00**

Playscapes, Trampolines, Sport Courts: please see the Design Guidelines for backyard play equipment. **Fee: \$40.00**

Satellite Dishes and Antennas. Please see the guidelines for satellite dish installation. **Fee: \$40.00**

Rainwater Harvesting, Solar Energy Systems: please see the rules guide that relates to certain installations including rain harvesting equipment, solar energy devices, roofing materials, religious items, political signs, flagpoles, and flags. **Fee: \$40.00**

Exterior Painting & Roof Replacements: please see the guidelines for exterior painting & roof replacements. **Fee: \$40.00** (No fee for simple roof or window replacements)

Please submit any questions to acc@circlecranch.info