



# CIRCLE C AQUATICS SWIM INSTRUCTOR



*Starting Pay: \$14.00/hour  
Seasonal – Part Time – 10-30 hours/week*

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## Position Description

Under the direction of the Lead Instructor, the Swim Instructor will assist in the development and execution of a quality swim lesson program, teaching correct form and always promoting safety in the water. The Circle C Swim Lesson Program is a recognized, highly sought after, program in the community. The Swim Instructor will report directly to the Lead Swim Instructor.

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## Responsibilities

### **Swim Lessons**

- Conducts evaluations for proper level placement, identify each swimmer's strengths and weaknesses and provide tailored, age-appropriate corrective feedback for all swimmers. This will include spending time in the water with swimmers.
- Assists in implementation of lessons schedules.
- Motivates, supervises, corrects, and demonstrates all levels of swimming ability, while teaching basic and advanced stroke technique. Emphasizes to all swimmers the importance of proper technique, teamwork, sportsmanship, learning, fun and safety.
- Identifies why a child is swimming (natural ability, competitiveness, health benefits, etc) and inspires, challenge each swimmer to achieve their goals and develop positive self-esteem.
- Assists in preparation for events.
- Maintains structure and discipline within a group setting, while encouraging and promoting swimmer participation in a positive manner

### **Administration**

- Assists with attendance records and insure proper registration as needed.
- Recommends material/equipment needs to the Lead Swim Instructor
- Assists with program operations and parent/volunteer relations as directed by the Lead Swim Instructor
- Contributes positively to the overall success of Circle C Aquatics through customer service and collaboration with management.
- Establishes and maintains effective working relationships with all employees and parents.
- Deals tactfully and courteously with the public.
- Works independently with minimum supervision
- Performs other duties as assigned.

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## Experience & Education

### **Required**

- American Red Cross WSI certified
- Must have active email address
- Must be at least 16 years of age at time of hire

### **Preferred**

- Teaching swim lessons or swim team experience
- Experience with TimeMD, WhenToWork, and Daxko
- American Red Cross First Aid certified.

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## Other Requirements

- Reliable transportation to and from work locations
- Must work holidays and weekends
- Friendly and enjoy working with all populations
- Flexible schedule
- Highly organized
- Respond promptly to all work related email/text/calls
- React quickly and appropriately to all emergencies
- Able to work in office setting and outdoors