



**CIRCLE C AQUATICS
PROOF OF RESIDENCY
ACCEPTED DOCUMENTS**



All household members who are not listed on the Sale of Home / Closing Documents must provide Proof of Residency (POR) in order to be issued Pool ID Tags and have access to the Aquatics facilities.

All POR documents for adult residents must contain the household member's name and the resident address.

Pool ID Tags will not be issued without required POR.

Accepted POR for Adults (ages 18 and over)

- Sale of Home / Closing Documents (valid until the next sale of home)
- Lease Documents (valid until the end date of the terms listed on the lease, or until December 31 of the current year if no date is listed)
- * Government Issued ID (i.e. Driver's License)
- * Utility Bill / Statement (electric, water, natural gas, satellite/cable TV or noncellular phone bill) dated within 60 days of submission
- * Current homeowner's insurance policy
- * W-2 or 1099 tax form from the current or previous tax year
- * Mail from financial institutions (checking, savings, investment account and credit card statements) dated within 60 days of submission
- * Mail from a federal, state, county or city government agency dated within 60 days of submission
- * Current documents issued by the U.S. military indicating the resident address

***All POR documents for adults expire five years after submission unless an expiration date is otherwise stated on the document. Once expired, new POR documents will be required.**

Accepted POR for Children (ages 17 and under)

- * Any of the POR items listed above for adults
- * Any school, daycare, or medical record or statement showing the child residing at the resident address
- * A medical insurance card listing the child as a dependent of a previously approved resident adult.
- * If none of the above forms of PoR are available, a birth certificate, military dependent ID card, or other similar document listing at least one previously approved resident adult as the legal parent/guardian of the child.

***All POR documents for children expire when the child reaches 18 years of age. Once expired, new POR documents will be required.**